

# **APPOMATTOX COUNTY**

Special Entertainment/Event

**Permit Application** 









**OUESTIONS** 

Visit www.appomattoxcounty

Or contact the following county offices for specific details or for assistance:

Administration 434-352-2637

Sheriff's Office 434-352-2666

Public Safety 434-352-3950

Zoning/Building Official/Fire Marshall 434-352-8183

Health Department 434-352-2313

School Administration 434-352-8251

Recreation Department 434-352-5996

> Commissioner of the Revenue 434-352-7450

Citizens or groups wishing to conduct a special event in Appomattox County must complete and submit the following application with a fee of \$25.00/day to:

County Administrator
153A Morton Lane (Physical Address)
P. O. Box 863 (Mailing Address)
Appomattox, VA 24522

Checks for the application fee may be made payable to: Treasurer of Appomattox County

Special event applications must be submitted at least thirty (30) days before the date of such festival or outdoor entertainment and at least twenty-one (21) days prior to the regular board meeting to be considered for approval. In the event that application is denied the fee will be refunded.

For further details on special event planning and local codes/ordinances for entertainments, please visit: www.appomattoxcountyva.gov, click on government tab and County Code Section 41 - AMUSEMENT - Festivals or Outdoor Entertainment or contact the Appomattox County Administration Office @ 434-352-2637.

All plans for health, welfare, and safety of the public shall be in accordance with the directives of applicable Appomattox County officials at the cost of the permit holder. Emergency response plans and resources shall be approved by the Appomattox County Sheriff and Director of Public Safety; these plans shall not be amended except by approval of said officials.

Signed copies of approved application will be returned to applicants via first-class mail.



What type of gatherings require a special event permit?

MUSICAL OR
ENTERTAINMENT
FESTIVAL — Any Gathering
of fifty (50) or more
people, publicly
advertised by newspaper,
radio, television or
handbills, for the purpose
of listening to or
participating in
entertainment which
consist of primarily of
musical entertainment
conducted for
compensation in open
spaces.

OUTDOOR
ENTERTAINMENT – Any
gathering of the general
public which is publicly
advertised by newspaper,
radio, television,
handbills, or signs for
which an admission fee is
charged.

All outdoor entertainment are subject to the rules and regulations and duration established by the Board for each individual event.

No person shall stage, promote, conduct any musical festival or outdoor entertainment in the County without a special entertainment permit.

	Start Date:	0/24/20	_ End Date:	10/24/20
i	Proposed Rain Da	te: 11/7/20		
	First Time Event:	✓ YES		□NO
	Re-occurring Ever	nt:		⊠ NO
	*If re-occurring, in who	at year did the event comme	nce?	
	<b>EVENT CATEGOR</b>	Y:		
	☐ Community Fe	stival		
	☐ Concert			
	□ Parade			
	□ Run/Walk			
	☑ Other (Please s	specify)	ofit priva	ate fundraiser
	~	-		
	Alcohol Served:	🗷 YES	□ NO	
	*If alcohol is being ser	ved, please attach the name	and all contact i	information for the
	ABC License holder (pl	hone, cell, address and emai	l). Also attach a d	copy of the issued ABC
	License.			
	<b>EVENT ORGANIZ</b>	ER(S): Proven	Men M	linistries
	Street Address:	2306 Bed	ford Au	e #70
	County: Lyn	chburg State		Zip: 24503
	<del></del>	)		1
	PRIMARY CONTA	ICT: Nick L	iberto	
	Address: 10		ynchburg,	VA 24504
	Email:	ick Oprovenn		
	Home Telephone	#:	Cell #:	301-514-6791
	Business Telepho	ne #:	— Fax #:	
			<del>_</del>	
	ADMISSION FEE:	# 96	DAY OF THE	# 46
	FEE:	<u>H 47)</u>	EVENT:	1
	IN ADVANCE:	# 95	SENIOR/ JR. FEE:	· \$95
	1- 2-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1	1 . /		
	PURPOSE AND D	ESCRIPTION OF THE	EVENT:	
	Please include a detai	led description of the even	t/attractions. a s	site map, and schedule of
		itional pages if needed.		1,
			participa	ate in a skeet
	en tion	Very in the Direction	ما النب	sacued from a
	C C TOOM	DIANE	r will be	مرم حمل النب
	rood truck	around campt.	TOS. THER	ate in a skeet served from a e will be axe nvite only private event.
	throwing and	cornhale game	S. This is in	wite only private event.

EVENT NAME: Skeet Shooting Competition Fundraiser



The completed applications are to be submitted to the county administrator along with

- \* Ticket/badge for admission
- \* Promoters and backers; performers
- \* Location-names and addresses of the property owners in which the event will be held
- \* Sanitation facilities; garbage and sewer disposal - This plan shall meet all state and local statutes, ordinances, and regulations and shall be approved by the County Health Inspector
- \* A plan for providing food, water, and lodging for the persons at the event. This shall be approved by the County Health Inspector.
- \* Medical Facilities plans
- \* Parking, crowd & Traffic Control plans
- \* Fire protection Shall be approved by the County's representative of the VA Division of Forestry
- \* Lighting plans which shall comply with Uniform Statewide Building Code

#### **EVENT CANCELLATION:**

Please describe your cancellation policy; note that the County Administrator and Appomattox County Public Safety must be notified if the event is cancelled or postponed.

If rained out we would like to have the event on 11/7/20. If Kancelled it will not be re-scheduled until next year.

#### **EVENT VENUE OR SITE(S):**

Site Address.

Please attach a tax/parcel location map and a signed letter of consent from the property owner.

812 Patterson School Road damatter

Ditt Haaress.	OIS IGII	CHISON SCHOOL	War Come	barra a
Zoning Classification	ns:			
Anticipated Attenda	ance: 65	5		
Average Attendanc	e at Past Events:	N/A		
Alternate Site Addr	ess(s)	AIN		
Music/Sound Start Time:	1:00 am/p	Music/Sound End Time:	6:00	_am/pm
Will <u><b>you</b></u> be supplyi	ing? Check all th	at apply.		
□ Dumpsters		Quantity		
☐ Portable Restro	oms	Quantity		
Trash Cans/Rec	ycle Bins	Quantity 5		
☐ Banners/Decora	ation	Quantity	 Туре	
☐ Fencing/Barrica	ades	Quantity	Туре	
☐ Special Lighting		Quantity	Туре	



The Board of Supervisors shall have the right to revoke any permit issued under this Article upon noncompliance with any of its provisions and conditions.

\$25.00 fee/day for each day of the on which entertainment is to presented shall be payable to the Treasurer of Appomattox County.

Music prohibited certain hours – No music shall be rendered between the hours of 12:00 midnight and 8:00 am

Sound level of music – No music shall be played either by mechanical devices or live performance in such manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the festival or outdoor entertainment is

No persons under the age of 16 years of age shall be admitted unless accompanied by a parent or guardian.

Will shuttle services be provided? ☐ YES ☑ NO
Shuttle Service Coordinator: Name: N/A Contact #:
Type of transportation used (i.e. buses, golf carts, wagons, etc.)
Please attach a map of the shuttle routes and schedule for shuttle services.  Describe shuttle plan, indicate drop off and pick up points.
N/A
Will special shuttling plans be provided for disabled citizens?  ☐ YES ☑ NO
Explain plans/amenities to accommodate disable citizens on-site at the event.
disabled citizens will be escorted and served by volunteer staff in an effort to accommodate their needs.
Will live entertainment be scheduled? ☐ YES ☑ NO Please describe any scheduled performances.



Bond required; waiver — A Bond in the amount of \$5000.00 shall be required and shall be conditioned to the removal and clearing of the premises so as to leave them in the same condition as they were found and futher conditioned to the full and satisfactory execution and compliance with the terms of the permit when issued.

Exemption of fees

The daily fees and bond provided for herein may be waived by the Board of Supervisors for established churches, chartered civic organizations or established schools, provided that all other provisions of this Article shall be fully enforceable.

Will you be supplying? Check all that apply.						
<ul><li>☒ Booths/Exhibits</li><li>☐ Tents/Canopies</li><li>☐ Vehicles/Trailers</li><li>☐ Animals</li></ul>						
□ VIP Area	Describe					
🔼 Amplified Sound	Describe	we will have 2 speakers playing background music				
□ Rides/Inflatables	Describe					
□ Stage/Bleachers	Describe					
☐ Fireworks/Pyrotechnics	Describe					
List name and contact inform	nation for	any firework contractor(s).				
	e location	on-site from which fireworks will				
be deployed.						



Describe any	unique ground	s preparation of	or traffic control	needs.
	1 0			

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How do you plan to notify residents and businesses which may be affected by this event? (In addition to adjacent property owners).

- Door to door
- ☐ Phone calls
- □ Flyers
- ☐ Other (Please list)

How many non-profit food vendors?

How many for-profit food vendors?

How many vendors needing electricity?

How many vendors needing water hookups?

How many vendors using open fire/gas?

How many non-profit vendors selling wares?

How many for-profit vendors selling wares?

Please describe items/services vended on-site; Include any special needs for vendors.

There will be one food truck that doesn't require any hook ups. There will be one for-profit vendor selling cigars.

CONTACT YOUR LOCAL HEALTH DEPARTMENT (434) 352-2313



#### Liability Insurance Information:

A certificate of insurance for this event must be presented to Appomattox County Administration no later than fifteen (15) calendar days prior to the start date of the event. If the information requested below is not available when this application is submitted, it can be added later, but not later than the fifteen (15) day deadline as previously noted.

#### **Indemnity Applicant:**

In consideration for Appomattox County granting the undersigned Event Organizer representative permission to hold the proposed event and to display, sell, or offer for sale wares, services and/or food or merchandise within the perimeters of their event venue, the undersigned agrees to assume the defense and indemnify and save harmless the county, its employees, offices and agents against any and all claims, liabilities, judgements, costs, causes of action, damages, expenses and shall pay all attorney's fees, court costs and other costs incurred in defending such claims which may accrue against, be charged to, be recovered from, or sought to be removed from the County, its employees, officers and agents by reason of or on account of any personal injury or death or damage to property arising from the undersigned's event and associated activities, if such personal injury or death or damage of property is caused by the acts or omissions or negligence of the undersigned, or the undersigned's employees and agents or by such acts, omissions or negligence of any other person subject to the undersigned's control. The county, its employees, officers and agents shall not have to give the undersigned any specific types of notices of such claims.

#### Affidavit of Application:

I certify that the information in this Special Event Application is true and correct to the best of my knowledge and belief, that I understand, and agree to abide by all regulations, provisions, and rules governing Special Events as set forth by Appomattox County. I certify that I understand that this application is made subject to the rules and regulations established by the Appomattox County Board of Supervisors. I agree to abide by these rules and further certify that, on behalf of the organization, I am authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that my be incurred by or on behalf of the Event to Appomattox County. I grant permission for county officials to access the property at any time to enforce permit compliance.

A signed copy of the Indemnity Agreement and Affidavit of Applicant portions of the Special Entertainment/Event Permit Application must be provided to the County before an application will be considered fully executed. Submit the Special Events Application to: County Administrator, 153A Morton Lane, P. O. Box 863, Appomattox, VA 24522.

Nick Liberto	10/14/20
Event Coordinator/Responsible Event Repres	entative Date
(Print Name) ML	
Signature	

As the property owner, I hereby acknowledge and give consent for the event described herein to proceed on the indicated properties with full understanding of any liability and responsibility associated with all planned activities.

Property Owner (Print Name)

Date



I, Jim Johnson do allow Proven Men Ministries to use my property located at 812 Pattenson School Road, Appamattox, VA 24522 for their Skeet Shooting Competition Fundraiser on October 24<sup>th</sup> from 1-7pm. They are welcome to begin setting up on Friday the 23<sup>rd</sup> anytime as well as arriving early on Saturday the 24<sup>th</sup> for set up. They are welcome to use the property as they see fit to conduct their event.

Print:

Signature:

Address:

812 Patteson School Rd.

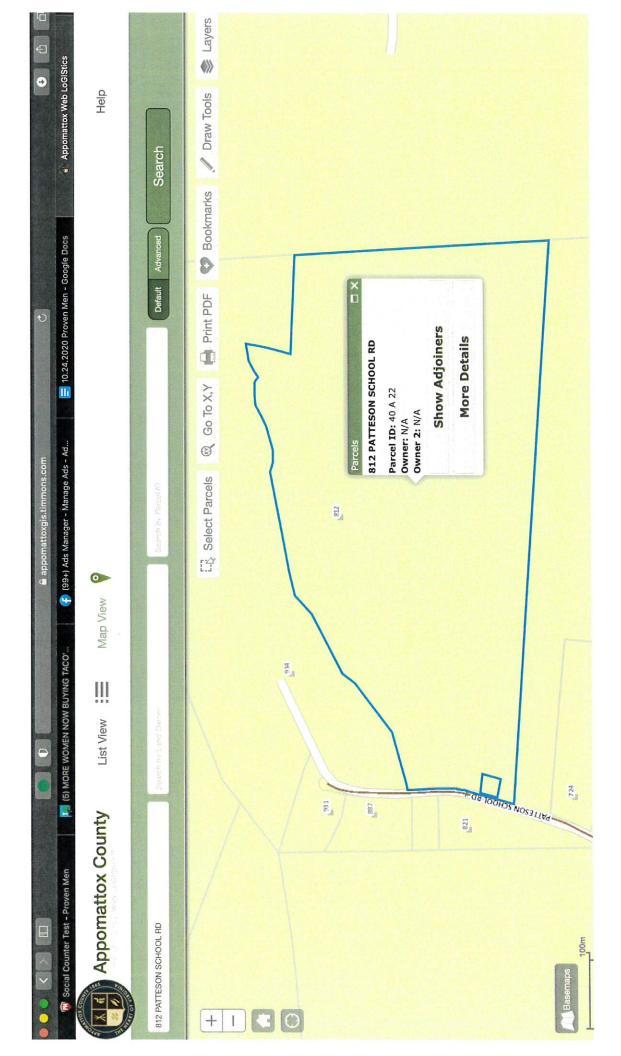
Appoination VA 24522



# Timeline

Event Name: Proven Men Skeet Shoot Event Day and Date: Saturday, October 24, 2020 Venue Name and Address: JMar Genetics in Appomattox

	Friday October 23, 2020
All Day	Set up - tables, shooting cubes, throwers, ten fire spots,
9-5	Porta Potties Arrive (discount portable restrooms and septic service http://dprsgv.com)
	Saturday October 24, 2020
11-12:30	Sponsor Arrival and additional final set up
11-12.30	PA system- Nick is point person
12.00	Spencer arrives and sets up axe trailer
12:00	Music begins playing
10.00	Power Play is set up and ready to service
12:30	Snacks and cold water bottles available
12:45	All set time
1:00	Event begins
1:00	Axe throwing available
1:00-4:00	Shooting window- 55 people with roughly 15 minutes each to shoot at 5 stations
3:45	Bartender, Ryan arrives and sets up minimal items provided by Lauren
3.43	Nick is POS POC - will take credit card and cash
	Axe throwing closes and trailer gets packed up
4:00	Shooting competition ends
	Food truck arrives and parks in front of shooting stations
	Bourbon bar opens
4:30	Dinner is served- pre portioned bbq dinners with choice of chicken or pork.
5:00	People seated and eating
0.00	Shooting winner is announced
5:30	Dinner closes and fires are lit
3.30	Food truck leaves
5:50	PM group (Nick, Marshall) sponsors acknowledged and intro speaking portion
6:00	Zach Barbour gives his testimony
6:10	Jon Dupin makes the breakout call to action. When done initiates the ask
6:35-6:50	10 Breakout around fire followed by Ask time- choose a song or strategy here!
6:55	Last Call at the bar
7:00	Event technically ends
7.00	Bar break down
8:00	Event Breakdown





ACORD, INSUF			THE CONDITION	NS SHOWN	ON THE RE		9/24/2020 DE OF THIS FORM
	. Ext): 434-528-1001	CC Me	OMPANY esa Underwriters			BINDER #	13200700676
<u>цис.м</u> Mid-State Insurance	46		DATE		ME	DATE	EXPIRATION TIME
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Lynchburg, VA 24503			THIS BINDER IS	SSUED TO EXT		IN THE ABOVE I	NAMED COMPANY
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306 Bedford Ave #		1,4	:G0001 (0	/ 18 1)	IICT UGE	r ber	TOTII
ynchburg, VA 2450	3		.G000T (C	4/13)	•		
OVERAGES						LIMIT	S
TYPE OF INSURANCE		COVERAGE/FORMS			DEDUCTIBLE	COINS %	AMOUNT
CAUSES OF LOSS							
BASIC BROAD SPEC							
ENERAL LIABILITY	CG0001 (04/13), CG2010 (04/1	3), CG2106 (05/14), CG2	132 (05/09), CG2144	(07/98),	EACH OCCURRI	ENCE	\$1 000 000
COMMERCIAL GENERAL LIABILITY	CG2147 (12/07), CG2155 (09/9 CG2279 (04/13), CG2426 (04/1	L3), ILCO17 (11/98), ILC	)021 (09/08), IL0044	(06/90),	DAMAGE TO RENTED PREMI		\$1,000,000 \$100,000
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UTO PHYSICAL DAMAGE DEDUCTIBLE	ALL VEHICLES	SCHEDULED VEHICL	.ES		ACTUAL	CASH VALUE	
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ARAGE LIABILITY					AUTO ONLY - EA	ACCIDENT	\$
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#### **CONDITIONS**

This Company binds the kind(s) of insurance stipulated on the reverse side. The insurance is subject to the terms, conditions and limitations of the policy(ies) in current use by the Company.

This binder may be cancelled by the Insured by surrender of this binder or by written notice to the Company stating when cancellation will be effective. This binder may be cancelled by the Company by notice to the Insured in accordance with the policy conditions. This binder is cancelled when replaced by a policy. If this binder is not replaced by a policy, the Company is entitled to charge a premium for the binder according to the Rules and Rates in use by the Company.

#### Applicable in California

When this form is used to provide insurance in the amount of one million dollars (\$1,000,000) or more, the title of the form is changed from "Insurance Binder" to "Cover Note".

#### Applicable in Delaware

The mortgagee or Obligee of any mortgage or other instrument given for the purpose of creating a lien on real property shall accept as evidence of insurance a written binder issued by an authorized insurer or its agent if the binder includes or is accompanied by: the name and address of the borrower; the name and address of the lender as loss payee; a description of the insured real property; a provision that the binder may not be canceled within the term of the binder unless the lender and the insured borrower receive written notice of the cancellation at least ten (10) days prior to the cancellation; except in the case of a renewal of a policy subsequent to the closing of the loan, a paid receipt of the full amount of the applicable premium, and the amount of insurance coverage.

Chapter 21 Title 25 Paragraph 2119

#### Applicable in Florida

Except for Auto Insurance coverage, no notice of cancellation or nonrenewal of a binder is required unless the duration of the binder exceeds 60 days. For auto Insurance, the insurer must give 5 days prior notice, unless the binder is replaced by a policy or another binder in the same company.

#### Applicable in Nevada

Any person who refuses to accept a binder which provides coverage of less than \$1,000,000.00 when proof is required: (A) Shall be fined not more than \$500.00, and (B) is liable to the party presenting the binder as proof of insurance for actual damages sustained therefrom.



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 09/24/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to

	ne terms and conditions of the policy, ertificate holder in lieu of such endors				ndorse	ment. A stat	ement on thi	is certificate does not confer r	ights to the
-	DUCER		(-)		CONTA NAME:	СТ		,,, <del>, ,</del> , ,,	
	Mid-State Insurance 2525 Rivermont Ave				PHONE (A/C, No E-MAIL ADDRE	o, Ext): 434-52	28-1001	FAX (A/C, No):	
	Lynchburg, VA 24503						URER(S) AFFOR	DING COVERAGE	NAIC#
					INSURE	RA: Mesa Ur	nderwriters S	Specialty Insurance Company	
INSURED					INSURE				
	Proven Men Ministries				INSURE				
	2306 Bedford Ave #7D				INSURE				
	Lynchburg	VA		24503	INSURE				
CO	VERAGES CER	TIFK	ATE	NUMBER:	INSURE	<u> </u>		REVISION NUMBER:	
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	DED RETENTION \$							\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY							WC STATU- OTH- TORY LIMITS ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A						E.L. EACH ACCIDENT \$	
	(Mandatory in NH) If yes, describe under	1						E.L. DISEASE - EA EMPLOYEE \$	
	DESCRIPTION OF OPERATIONS below		ļ					E.L. DISEASE - POLICY LIMIT \$	
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Ev	scription of operations / Locations / vehicle /ent Description: Skeet Shoot Fu ertificate Holder "Jim & Martha Je	ındra	aiser	/Diner Host Liquor Li	ability	•		CG0001 (04/13).	
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CE	RTIFICATE HOLDER				CAN	CELLATION		<del> </del>	
	Jim & Martha Johnson 812 Patteson School Rd Appomattox, VA 24522				THE	E EXPIRATIO	N DATE TH	DESCRIBED POLICIES BE CANCEL EREOF, NOTICE WILL BE DI CY PROVISIONS.	
					AUTHO	ORIZED REPRESI	ENTATIVE		
				Danielle Duade					

# **ABC License**

We are currently working with Agent Franklin and he is in the process of approving our ABC License for the day. If not approved there will be no alcohol at the event.

Agent Franklin Phone#: 434-962-4240

License Holder will be

Nick Liberto (Executive Director) Proven Men Ministries 2306 Bedford Ave #7D Lynchburg, VA 24503

# FOR INTERNAL PURPOSES ONLY:

Special Entertainment/Event Permit Staff Review & Approvals

Public Safety Director:
Approved YES NO Date: 19/15/2020 Signature: Both World
Follow guidelines set forth by VDH + CDC: for Cours -16
Building Official/Fire Marshall:
Approved YES   NO Date: 10/15/20 Signature: Juny Candle
Sheriff:
Approved XYES D NO Date: 10/15/20 Signature: DW DV Sheriff
Follow all VDH COVID Rules. Alcohol only with ABC Permit. Alcohol 70 be available only after all finearms are several at the termination of all
be available only after all tirearms are severed at the termination of all
Shooting events for The day, Recommend contacting any Neighbors that may be impact Recommend designated firearms/Safety person To manage all shooting events.
County Administrator:
Approved Let YES LI NO Date: 1015 30 Signature: 0000 91). UQQUID.
Approved VES NO Date: 10/15/20 Signature: Swan M. adams.  Per Public Safety Directory Sheriff and Zoning administrator's  comments -
Comments -
Zoning Administrator:
Approved YES NO Date: 10/4/20 Signature: Left & Rould  Approved as a temporary use one time event fry additional events similar to this  Paguire a Conditional Use Penuit.
Approved as a temporary use one time event fry additional events similar to this
Paguire a Conditional Use Permit.